



Approved 8-22-12

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library
June 20, 2012 - 3:30 p.m.**

Members Present: Doug Sydnor, Chair
Joan Freund
Louise Nemanich
Laraine Rodgers
Peggy Sharp-Chamberlain
Mary Wilber

Absent: Mark Shimelonis, Vice Chair

Staff Present: Carol Damaso, Library Director
Aimee Fifarek, Technologies & Content Sr. Manager
Dana Braccia, Public Services Sr. Manager
Cheryl Thomsen, Senior Management Analyst
Killeen Sepulveda, Administrative Secretary

CALL TO ORDER

Mr. Sydnor called the meeting to order at 3:30 PM.

OPEN CALL TO THE PUBLIC

There were no comments.

APPROVAL OF MINUTES

Mrs. Wilber called for a motion to approve the Minutes of the April meeting. Dr. Sharp-Chamberlain seconded, and the motion passed 6-0.

UPCOMING LIBRARY BOARD MEETINGS

Ms. Rodgers called for a motion to move the August 2012 meeting to August 22nd. Dr. Nemanich seconded, and the motion passed 6-0.

Dr. Sharp-Chamberlain called for a motion to cancel the November 2012 meeting and have the December 2012 meeting as scheduled. Mrs. Freund seconded, and the motion passed 6-0.

QUIET SPACES AND STUDY ROOMS (REVISED POLICY)

Two new quiet rooms were added in the Policy for the Civic Center Library. Dr. Nemanich called for a motion to approve the revised policy. Mrs. Freund seconded, and the motion passed 6-0.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Monthly Statistical Report – Cheryl Thomsen

	<u>May 2011</u>	<u>May 2012</u>	<u>% Change</u>
Physical Items Circulated	298,026	280,305	-6%
Attendance	125,930	133,152	+6%
Digital material Circulated	8,565	15,166	+77%
WiFi Usage	5,869	7,674	+31%

In May 2012, the library held 317 Youth Programs with attendance of 9,835 youths. Seventy-three (73) Adult Programs were held with 1,000 adults attending. Volunteers donated 3,283 hours to library services valued at \$56,534. In the Library Book Sale Special Revenue Account, May income from sales was \$16,528. Public access computers were used 36,971 times and 148,167 users accessed the library's website.

Library Director's Report – Carol Damaso

Mrs. Damaso introduced the new Organizational Chart and explained that she met with all Library staff to provide information about the reorganization. She stated that the new changes will be effective July 15, 2012.

Mrs. Damaso stated that grants for the Library are looking good, and that the Library will receive the First Things First (FTF) grant again for this coming year. She explained that Tempe wanted to duplicate our Knowing and Growing programs, so we now have a fee based service that will provide those services to Tempe using Scottsdale's FTF grant funded staff. Mrs. Damaso also spoke about the DAZL grant, which will provide up to \$300,000 for digitization, and will be directed through the State by Ms. Fifarek.

Mrs. Damaso spoke about the Discovery Zone project and stated that the Friends of the Scottsdale Public Library donated \$25,000 towards the project.

Mrs. Damaso stated that the renovation to Civic Center Library is complete and that the coffee café will be opening soon.

Customer Comment Report – Carol Damaso

May 2012 customer comments were presented. Mrs. Wilber commented that she is very impressed with Carolyn Malhoit's responses to customers.

Service Highlight – Cheryl Thomsen

Ms. Thomsen presented the Key Library Statistics Comparison.

ROLES OF THE LIBRARY BOARD

Dr. Sharp-Chamberlain called for a motion to table this discussion until the August meeting. Mrs. Wilber seconded, and the motion passed 4-2.

PALOMINO INTERGOVERNMENTAL AGREEMENT

Mrs. Damaso reported the Scottsdale Unified School District Board met and approved the new Intergovernmental Agreement (IGA). She stated that it will now go to City Council on July 2, 2012. Mr. Sydnor asked if any board members should be present at the City Council meeting and Mrs. Damaso said yes, that would be a good idea. The Library Board is in agreement that they support the key points of the Palomino IGA.

UPDATE ON CUSTOMER HOLDS

Mrs. Damaso reported that of the 170,518 library card holders, 9555 are currently waiting for holds. This represents 5% and nearly 45% of those only have one item on hold. Mrs. Damaso feels that this is a good ratio and Mrs. Freund added that she does not hear about many complaints with the 8-limit hold policy.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Mr. Sydnor thanked the board members for attending the Mayor and Council appreciation event at the Saguaro Hotel. He stated that he will begin working with Killeen Sepulveda soon on the 2nd quarter report, and requested that it be put on the August agenda.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:16 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary